

**Ministry of Skills Development and Vocational Training**

**Skills Sector Development Division**

**Trace Study Data Collection Form**

Q1. Name of your institution:.....

Q2. NIC No

Q3. Course code

Q4. Telephone Number

Mobile:

Home:

Q5. Address: .....

Q6. Were you employed or self-employed after completion of course?

Yes (Go to **Q7**)     No (Go to **Q14**)

Q7. When did you start your first job? (yyyy/mm/dd)

Q8. Are you currently employed?     Yes (Go to **Q9**)     No (Go to **Q14**)

Q9 Relevance of training for your job?    **(Select only one)**

Job requires higher level skill     Skill appropriate for job  
 Job requires lower level skill     Skills not applicable

Q10. Type of employment?    **(Select only one)**

Full-time employee     Day labour  
 Part-time employee     Self-employed  
 Casual/irregular paid worker

Q11. Monthly remuneration

Less than Rs. 10,000.00     Rs. 30,000.00 to Rs. 34,999.00  
 Rs. 10,000.00 to Rs. 14,999.00     Rs. 35,000.00 to Rs. 39,999.00  
 Rs. 15,000.00 to Rs. 19,999.00     Rs. 40,000.00 to Rs. 44,999.00  
 Rs. 20,000.00 to Rs. 24,999.00     Rs. 45,000.00 to Rs. 49,999.00  
 Rs. 25,000.00 to Rs. 29,999.00     More than Rs. 50,000.00

Q12. Are you paid by     Hourly     Daily     Weekly     Monthly     Piece

Q13. Employer Details

13.1. Name of the employer:.....

13.2. Address: .....

13.3. Contact No.

13.4. Name of the contact Person:.....

13.5. Nature of the employment:.....

13.6. Number of employees are working at your Company)? **(Select only one)**

- |   |  |
|---|--|
| <input type="checkbox"/> Less than 10       | <input type="checkbox"/> Between 101 and 300 |
| <input type="checkbox"/> Between 10 and 50  | <input type="checkbox"/> More than 300       |
| <input type="checkbox"/> Between 51 and 100 | <input type="checkbox"/> Not specified       |

13.7. Occupation / Designation .....

13.8. Who helped you to find the job? **(Select only one)**

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> My Self   | <input type="checkbox"/> Friend / Relative |
| <input type="checkbox"/> Institute | <input type="checkbox"/> Other             |

Q14. During the past 4 weeks have you tried to find a job?  Yes  No

<p>Q15. If <b>"Yes"</b>, What is the reason for you are currently not in a job?</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Job scarcity</li> <li><input type="checkbox"/> Lack of relevant educational qualification</li> <li><input type="checkbox"/> Lack of networks</li> <li><input type="checkbox"/> Lack of resources for self- employment</li> <li><input type="checkbox"/> Expecting to study more</li> <li><input type="checkbox"/> Family responsibilities</li> <li><input type="checkbox"/> Planning to go abroad</li> <li><input type="checkbox"/> Not getting an expected job opportunity</li> <li><input type="checkbox"/> Starting job/ self-employment soon</li> <li><input type="checkbox"/> Distance from home</li> <li><input type="checkbox"/> Restrictions from the family</li> <li><input type="checkbox"/> Not getting the relevant certification</li> <li><input type="checkbox"/> Health Issue/ disability</li> </ul>	<p>Q16. If <b>"No"</b>, What is the main reason for you did not look for job in past 4 weeks?</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student / Pupil</li> <li><input type="checkbox"/> Family Commitment (E.g. Housewife)</li> <li><input type="checkbox"/> Handicapped / ill</li> <li><input type="checkbox"/> Do not want to work</li> <li><input type="checkbox"/> Have already found job which will start later</li> <li><input type="checkbox"/> There are no jobs</li> </ul>
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.....  
Signature

Date